

Resort Village of Manitou Beach

Meeting Minutes

January 11, 2021 – Regular Meeting of Council – 2:00PM

The Regular Meeting of Council was held on Monday, January 11, 2021 in the Resort Village of Manitou Beach Council Chambers commencing at 2:00PM.

PRESENT:

Mayor Pauline Peterson Councillor William Mattick
Councillor Robb LaRochelle Councillor Vince Armstrong
Councillor Mike Hayward Administrator Elise Dale

ABSENT: None

2021-001 1. **CALL TO ORDER:**

Mayor Pauline Peterson called the Regular Meeting to order at 2:00 pm.

DELETIONS FROM AGENDA:

Mayor Pauline Peterson deleted from the agenda the following items as there was no information to be discussed:

Notice of Proclamations Presentations and Recognitions
Public Hearing Delegations Public Forum

2021-002 2. **AGENDA:**

Conflict of interest to be noted: 015-Councillor Armstrong, V.

Councillor Hayward / LaRochelle

THAT the Agenda be adopted as AMENDED.

Amended to Include:

3.1- Credit Card

4- Delegation-Rescheduled

5- Health Haven

9-Councillor LaRochelle; MSMA Report

CARRIED

2021-003 3. **MINUTES**

Councillor Mattick / Armstrong

THAT the Minutes of the Regular Meeting of Council on December 14, 2020 be APPROVED.

CARRIED

3.1 **BUSINESS ARISING FROM THE MINUTES**

2021-004 Councillor Mattick / Armstrong

THAT a \$700.00 cheque be issued to the Manitou Reflections Project, in accordance with General Ledger entries, designated as ‘Geese’ donations.

CARRIED

2021-005 Councillor Mattick / Hayward
THAT Mayor Petersen, and Councillors Hayward and Mattick meet to discuss revisions to the Drive In Lease Agreement.

CARRIED

2021-006 Councillor Mattick / Hayward
THAT the credit card being applied for have a limit of \$7500.00

CARRIED

4. COMMUNICATIONS

2021-007 Councillor Mattick / LaRochelle
THAT a warm up shelter be approved for the skating pond.

CARRIED

2021-008 Councillor Mattick / Armstrong
THAT the Resort Village of Manitou Beach recognize the Touchwood Agency Tribal Council-Resort Village of Manitou Beach Liaison Committee (TATC/RVMB), as an official Committee of Council.

CARRIED

2021-009 Councillor Hayward / Mattick
THAT the Councillors LaRochelle / Armstrong be appointed as Council representatives to Touchwood Agency Tribal Council-Resort Village of Manitou Beach Liaison Committee.

CARRIED

2021-010 Mayor Petersen / Councillor Armstrong
THAT the communications from 204 Elizabeth, 105 Winnipeg, and 232 Douglas, be RECEIVED.

CARRIED

5. REPORTS

5.1 PUBLIC WORKS, UTILITIES AND FOREMAN REPORT

2021-011 Councillor Mattick / LaRochelle
THAT the Public Works & Utilities Report for the month of December 2020 be RECEIVED.

CARRIED

5.2 ADMINISTRATOR REPORT

2021-012 Councillor Hayward / LaRochelle
THAT the Administrator/CAO Report be RECEIVED.

CARRIED

6. FINANCIAL STATEMENTS

2021-013 Councillor LaRochelle / Mattick
THAT the financial statements for the month of December be adopted as presented.

CARRIED

7. PAYMENT OF ACCOUNTS

2021-014

Councillor Armstrong / LaRochelle

THAT the list of account payments for
BATCH 2020-00094 for \$162,332.21 and
BATCH 2021-00096 for \$141,276.58 and
PAYROLL REPORT for December 2020
Be adopted as PRESENTED.

CARRIED

8. CORRESPONDENCE

2021-015

Councillor Mattick / Armstrong

THAT the correspondence having been reviewed by filed:

- a. Saskatchewan Construction Association- Mark Cooper
- b. CIB-Video Contest
- c. R.M. of Leroy and BHP-Copy of Extension of Work Camp
- d. ATAP Infrastructure Management
- e. SAW Newsletter
- f. SUMASSURE- Year End Update
- g. Municipalities' of Saskatchewan-Newsletters

CARRIED

9. MAYOR AND COUNCILLOR FORUM

- a. Councillor LaRochelle gave a verbal report on the MSMA.

10. BYLAWS AND POLICIES

Council reviewed an Internal Control Policy, Employee Code of Conduct, and Committees of Council Policy, to be brought back to the next meeting.

11. NEW BUSINESS

2021-016

Councillor Hayward / LaRochelle

THAT the sign for 213 215 Watrous Street be approved as presented.

CARRIED

2021-017

Councillor LaRochelle / Armstrong

THAT the Resort Village of Manitou Beach contract with Taxervice, as per the letter of engagement, for tax enforcement services.

CARRIED

2021-018

Councillor Hayward / LaRochelle

THAT Council approve the house for Lot 1 Jean Street, pending Building Permit/Building Inspector Approval.

CARRIED

- 2021-019 Councillor Mattick / Hayward
- THAT Council of the Resort Village of Manitou Beach confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
In Good Standing with respect to the reporting and remittance of Education Property Taxes;
Adoption of a Council Procedures Bylaw;
Adoption of an Employee Code of Conduct; and
All members of council have filed and annually updated their Public Disclosure Statements, as required; and
AND THAT we authorize the Administrator to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.
- CARRIED
- 2021-020 Councillor Mattick / Armstrong
- THAT in compliance with The Municipalities Act s. 113(2), the Employee Fidelity Bond in the amount of \$500,000 through SUMAssure Policy# 335477 for all employees of the Resort Village of Manitou Beach be ACCEPTED as being current and in order.
- CARRIED
- 2021-021 Councillor Hayward / Armstrong
- THAT the Resort Village of Manitou Beach decline a settlement offer to Claimspro File: 43110-6175, in the claim brought forward by SUMAssure.
- CARRIED
- 2021-022 Councillor Armstrong / Hayward
- THAT the appointment of Deputy Mayor be as follows:
March/April/May 2021-Councillor Mattick
June/July/August 2021-Councillor LaRochelle
- CARRIED
- 2021-023 Councillor Hayward / Armstrong
- THAT the Resort Village of Manitou Beach recognize the Manitou Off-Leash Dog Park Committee as an official Committee of Council.
- CARRIED
- 2021-024 Councillor Hayward / Mattick
- THAT Councillor LaRochelle be appointed as Council representatives to the Manitou Off-Leash Dog Park Committee.
- CARRIED
- 2021-025 Councillor LaRochelle / Mattick
- THAT the Council Representatives to Committees be updated as follows, in 'Schedule A'.
- CARRIED

2021-026

Councillor LaRochelle / Armstrong

THAT Council approve closing the Village office to the public on Wednesday's until March 31, 2021.

CARRIED

2021-027

Councillor Armstrong / Hayward

THAT in accordance with The Municipalities Act s.369(1)(b), utility accounts in arrears of at least one month, at year end be notified by letter that unless paid within 30 days the amount shall be added to the tax roll.

CARRIED

12. ADJOURNMENT

2021-028

Mayor Petersen

THAT this meeting be adjourned at 6:51 pm.

Mayor

Administrator